

MINUTES  
Housing Authority of the Town of Darien  
August 26, 2008

A regular meeting of the Commissioners of the Housing Authority of the Town of Darien was called to order at 7:35 p.m. on Tuesday, August 26, 2008 in Room 119 of the Darien Town Hall.

Present were: Commissioners Jennifer Schwartz, Cynthia Ashburne, Joseph Warren, Jan Raymond, Kass Bruno; Executive Director, Kathryn Molgano.

Minutes from the Regular Meetings of July 22, 2008 were approved without exception.

The Paid Bills Reports for August 2008 were approved without exception.

Reasonable Accommodations for Persons With Disabilities Policy: By unanimous vote, the Commission approved the Reasonable Accommodations for Persons With Disabilities Policy (motion by Joe Warren).

The Commission voted to retain Curtis, Brinckerhoff & Barrett, P.C. to represent the Darien Housing Authority in landlord and tenant matters, including summary process actions as well as various legal issues that may arise. (Motion by Joe Warren)

Executive Director's Report: Kathryn Molgano reported the following:

Allen-O'Neill Homes:

Notices were sent to AON residents on August 7, 2008 to inform them that personnel from Clarence Welti Associates would be on site to conduct soil testing at AON. Testing began during the week of August 7<sup>th</sup> and should be completed during the first week of September.

Cotta Tree has been hired to remove dead branches and prune trees that overhang the parking lot at 20 Allen-O'Neill Drive.

DHA will mail notice to AON residents to remind them of the policy which prohibits parking on lawns due to the fact that many residents continue to do so.

Old Town Hall Houses:

The Housing Authority will host a picnic for senior residents on Monday, September 15<sup>th</sup> from 4:00 – 6:00 p.m. at Old Town Hall Houses.

The Commissioners approved Kathryn Molgano's recommendation to repaint the lines of the parking lots at 719 Post Road and 20 Allen-O'Neill Drive.

The Commissioners discussed DHA's policy regarding painting of occupied units at 719 Post Road. DHA's policy will remain in effect – DHA will provide paint (no labor) for residents who wish to paint their units.

Capital Expenditures: Kathryn Molgano presented information to commissioners on capital expenditures from the first two months of the current fiscal year, which include renovations to Units 58 & 21 and an unanticipated plumbing emergency (\$9,800) for Building #3. With this year's annual Provision for RMR at \$33,586, discussion was held to determine if DHA should continue with renovations to vacant units. Commissioners unanimously agreed that, given the age of the units and the infrequency of vacancies, DHA should proceed with upgrades as units become vacant. DHA will accordingly begin renovations to Unit #66.

Allen-O'Neill Redevelopment: Jennifer Schwartz reported the tentative date of September 18<sup>th</sup> for the upcoming first-time homebuyer seminar which will be presented by the Housing Development Fund. When the date and time is confirmed, notices will be sent to AON residents, we will post to the AON website, and we will make arrangement for this meeting to be televised.

The meeting was adjourned to Executive Session to discuss resident matters at 8:40 p.m.

The meeting was again called to order and subsequently adjourned at 9:20 p.m.

Respectfully submitted,

Kathryn Y. Molgano  
Executive Director

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